



### NON-LOCAL, OVERNIGHT & EXTENDED FIELD TRIP APPLICATION (To be completed by Teacher/Advisor)

School SHS Today's Date 4/10/23  
 Individuals/Group Involved Boys Golf Number of Students 5  
 Activity WIAA State Tournament  
 Destination Olympia, WA  
 Departure Date 5/21/23 Return Date 5/24/23  
 Accommodations: Best Western + Lacey  
 Source of Revenue: Athletic, gen.  
 Fundraising Activities n/a  
 Individual Student Cost 0 Total Group Cost 2,769-  
 How was this activity/trip available to any interested and/or eligible student(s) Tryouts  
 How was this trip promoted to all interested/eligible students? website, snore etc.  
 Will any student(s) be excluded from this trip due to the inability to pay? NO  
 Insurance (special coverages) n/a  
 Purpose of Trip (include the educational value) Boys Golf to complete @ WIAA state competition.

Has this trip been previously taken? Yes If yes, when? 2022

**List of chaperones and students MUST be attached to this form.** (Chaperones must be of each gender if students of each gender are attending.)

1. Additional information needed: \_\_\_\_\_
2. Insurance coverage to be arranged through the insurance office.
3. Parent permission and medical authorization forms go to the principal.
4. All district employees need to submit a travel request form.
5. Notify the school nurse.

[Signature] Signature of Initiator      [Signature] Signature of Building Principal

For Administration Use Only:

Board approval needed. Will be submitted on 5/2  
Approved \_\_\_\_\_

Superintendent or Designee Signature \_\_\_\_\_ Date \_\_\_\_\_